HOLME ON SPALDING MOOR PARISH COUNCIL

MINUTES OF THE MEETING OF HOLME ON SPALDING MOOR PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 30 OCTOBER 2025 AT 7.00PM

Present: Councillors Aitken, Bayram, Dowson, Gupta and Wilkinson.

Public: 3.

Also in attendance: Mr J Whyley (East Riding of Yorkshire Council).

1. **ELECTION OF CHAIRMAN – Resolved –** That Councillor Aitken be confirmed as Chairman for this meeting of the Parish Council.

2. **APOLOGIES –** An apology for absence was received on behalf of Councillor Stiff.

3. **DECLARATIONS OF INTEREST**

3.1 No declarations of interest were received.

3.2 No dispensations were reported.

4. **INTERIM ADMINISTRATIVE ARRANGEMENTS –** The Parish Council was advised that in terms of its administrative arrangements it should create a temporary unpaid position of administrative officer so that there was someone who would be able to act in that capacity to attend and take minutes at meetings until such time as the current situation was resolved and the Parish Council had addressed the matter more fully. Additionally, the Parish Council was also advised that it should seek to identify a locum who may be able to undertake the role of minute taker in the event that someone is needed in that role for the longer-term, pending negotiations with the current clerk, so that meetings of the Parish Council could continue to be held. The Parish Council was reminded that it was a member of the East Riding and North Lincolnshire Local Council's Association which was an advice providing body on parish council matters.

Resolved – (a) That the Parish Council creates a position of temporary unpaid administrative officer and that Mr J Whyley undertakes that role for this meeting;

(b) that the Parish Council identifies a locum to act as Parish Council in the event that a person is required to take on that role for the longer-term, and

(c) that the Parish Council seeks further advice on matters relating to its future long-term administrative arrangements.

5. **CO-OPTION OF CANDIDATES FOR THREE VACANCIES –** Five expressions of interest had been received for three vacancies that had been confirmed by Electoral Services at East Riding of Yorkshire Council as being available for co-option.

Resolved – That Ms K Burke, Mr N Milner and Mrs S Southgate be co-opted to the Parish Council.

6. **ADVERTISING OF ADDITIONAL VACANCIES –** Electoral Services at East Riding of Yorkshire Council had confirmed that a further six vacancies were now eligible for co-option. The Parish Council considered the advertising arrangements for those positions.

Resolved – That the six vacancies be advertised for expressions of interest to be submitted to Mr J Whyley by Friday 7 November 2025 and that those expressions received be considered at the next meeting of the Parish Council.

7. DATE OF NEXT MEETING – Resolved – That the next meeting of the Parish Council be held at 7.00pm on Thursday 13 November 2025 at a venue to be confirmed.

