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HOLME ON SPALDING MOOR PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF HOLME ON SPALDING MOOR PARISH COUNCIL HELD IN THE METHODIST CHURCH HALL, SELBY ROAD ON WEDNESDAY 17TH SEPTEMBER 2025 AT 7:00PM

Present: Cllr I Sapcote (Chair), Cllr Gupta (Vice-Chair), Cllr Dowson, Cllr Hobson, Cllr Laverack and Cllr A Sapcote
Andrew Buxton (Temporary Clerk)
Three members of the public
Ward Cllr Aitken

1. **APOLOGIES**
Apologies had been received from Cllrs Hastings, Marsh and Smith, which were noted.

2. **DECLARATIONS OF INTEREST**
2.1 The following declarations of interest were recorded;
Cllr Dowson, Cllr Gupta and Cllr A Sapcote declared a non-pecuniary interest as members of the team arranging the Christmas Event
2.2 No dispensations were recorded

3. **APPROVAL OF MINUTES**
RESOLVED: Proposed by Cllr Laverack. Seconded by Cllr Hobson. All in favour.
The Minutes of the Ordinary Meeting held on Wednesday 20th August were agreed to be a true and accurate record of that Meeting and were signed by Cllr I Sapcote.

4. **PUBLIC FORUM**
There was no suspension of the Meeting as the three members of the public did not wish to address the Parish Council.

5. **CO-OPTION OF COUNCILLORS**
RESOLVED: There was one candidate for one of the vacancies who gave a short account of themselves before vacating the Meeting whilst Councillors voted.
Cllr Laverack proposed Janet Stiff for co-option. Seconded by Cllr Gupta. All in favour.
Janet Stiff signed the Declaration of Acceptance of Office form and joined the Meeting.

6. **FINANCE**
Payments made since the Meeting held on Wednesday 20th August;

Permanent Clerk	Salary (July)	Redacted
NEST	Permanent Clerk's Pension	Redacted
BWP Creative Limited	Website Management	£288.00
Temporary Clerk	Salary (August)	Redacted
Unity Trust Bank	Service Charge (July)	£6.00
HMRC	Clerks' Tax & NI (August)	Redacted
Permanent Clerk	Salary (August)	Redacted

Grasshopper Gardens	Grounds maintenance (August)	£1,190.00
Tesco Mobile	Mobile Telephone Bill	£16.99
HOSM Village Hall	Community Fun Day Donation	£225.00

RESOLVED: Cllr Laverack proposed approval of the above payments. Seconded by Cllr Hobson. All in favour.

7. PLANNING

25/02175/PLF Erection of 2 industrial units with access, parking and hardstanding
Holme Industrial Estate, Skiff Lane, Holme Upon Spalding Moor, East Yorkshire
(Proposed by Cllr Laverack. Seconded by Cllr A Sapcote. All in favour)
RESOLVED: The Parish Council agreed that there were no comments to be submitted

25/02308/PLF Construction of vehicular access (Retrospective)
Land South Of Beechwood, Market Weighton Road, Holme Upon Spalding Moor, East Yorkshire YO43 4ED
(Proposed by Cllr Laverack. Seconded by Cllr Hobson. All in favour)
RESOLVED: The Parish Council wishes to repeat the comments made under the previous application for this site (25/00432/PLF)
ACTION: Clerk to submit the above via the ERYC Planning Portal

25/01828/VAR (Notification of Decision) Condition 3 relating to 25/00159/PLF
Holme Industrial Estate, Skiff Lane, Holme Upon Spalding Moor, East Yorkshire
The Notification of Decision had been received and was noted

25/00980/PLF (Notification of Planning Appeal)
Conversion, change of use, refurbishment and repair of an existing, vacant, redundant agricultural barn to a single residential unit (Use Class C3) including the construction of access, parking and curtilage private garden up to redline boundaries
Land And Buildings North West Of Bursea Lane End Farm, Arglam Lane,
Holme Upon Spalding Moor, East Riding Of Yorkshire YO43 4DF
The Notification of a Planning Appeal had been received and was noted

25/00981/PLF (Notification of Planning Appeal)
Conversion, change of use, refurbishment and repair of an existing, vacant, redundant agricultural barn to a single residential unit (Use Class C3) including the construction of mezzanine floor, balcony to rear, access, parking and curtilage private garden up to redline boundaries
Building And Land North West Of Bursea Lane End Farm, Arglam Lane,
Holme Upon Spalding Moor, East Riding Of Yorkshire YO43 4BY
The Notification of a Planning Appeal had been received and was noted

8. WORKING GROUPS

8.1 To receive updates from those Working Groups which have met since the last Parish Council Meeting
The Events Working Group was convened on Tuesday 9th September.
A discussion took place regarding the arrangements for the Christmas Event and for the Christmas tree and Christmas lights in the village.
ACTION: Ward Cllr Aitken to provide contact details for Newport Parish Council and further information on the Christmas lighting arrangements in Newport
RESOLVED: Cllr Laverack proposed a budget of £1,000.00 for the Christmas Event on Friday 5th December. Seconded by Cllr Hobson. All in favour

RESOLVED: Cllr Laverack proposed that the Parish Council will arrange and fund the Christmas tree and Christmas lights in the village.
Seconded by Cllr Hobson. All in favour

8.2 To agree the dates for any Working Group Meetings which will be necessary before the next Parish Council Meeting
The HR & Policy Working Group and the Events Working Group will need to meet before the next Parish Council Meeting – dates and times to be confirmed

8.3 To consider steps to encourage community participation in the Events Working Group and in the Playground Working Group
This item was deferred for discussion within the two Working Groups

9. POLICY REVIEW

Adoption of the Grievance Policy was proposed by Cllr Laverack. Seconded by Cllr A Sapcote. A vote was taken, and there were four in favour with two abstentions.
RESOLVED: The motion to adopt the Grievance Policy was carried by a majority.

10. COUNCILLORS' REPORTS

10.1 The following reports were made;
- Cllr Gupta asked whether the bench at Meadow Field could be replaced
- Cllr Gupta noted that Footpath 21 may have re-opened but there are still various building materials on the path. There also appears to be a CCTV camera at one of the new properties which overlooks the footpath
- Cllr Laverack had spoken to the grounds maintenance contractor and confirmed the current charges for grass cutting in the Cemetery
  The costs for litter picking around the village were also confirmed
- Cllr Dowson noted that a suitable location would need to be chosen for the donated litter bin, which is in very good condition
- Cllr Dowson also noted reports of commercial waste being burnt on the hill
- Cllr Dowson requested that a letter of thanks be sent to Mr S Towse for preparing the beacon for the VE Day 80 and the VJ Day 80 commemorations
  ACTION: Chair to send a letter of thanks to Mr S Towse

10.2 This item was deferred until a future Meeting

11. TEMPORARY CLERK'S REPORT / CORRESPONDENCE RECEIVED

11.1 The following update was provided by the Temporary Clerk;
- The majority of sponsorship monies for the flowerbeds have been received with only one sponsor not wishing to continue.
  ACTION: Sign to be retrieved from the unsponsored flowerbed and the allocation of flowerbeds to be changed

11.2 No other correspondence had been received, and no actions were required

12. DATE AND TIME OF NEXT MEETING

The next Meeting is planned for **Wednesday 15th October** at **7:00pm**.

Signed to confirm the above Minutes are a true and accurate record of this Meeting:

A Gupta _____ Date: 13/11/25.