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HOLME ON SPALDING MOOR PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF HOLME ON SPALDING MOOR PARISH COUNCIL HELD IN THE METHODIST CHURCH HALL, SELBY ROAD ON WEDNESDAY 20TH AUGUST 2025 AT 7:00PM

Present: Cllr I Sapcote (Chair), Cllr Dowson, Cllr Gupta, Cllr Hobson, Cllr Laverack, Cllr Marsh, Cllr A Sapcote, Cllr Smith
Andrew Buxton (Temporary Clerk)
Two members of the public

1. APOLOGIES
Apologies had been received from Cllr Marriage and Cllr Warner, which were noted.

2. DECLARATIONS OF INTEREST
2.1 No declarations of interest recorded
2.2 No dispensations recorded

3. APPROVAL OF MINUTES
RESOLVED: Proposed by Cllr Laverack. Seconded by Cllr Marsh. All in favour.
The Minutes of the Ordinary Meeting held on Wednesday 16th July were agreed to be a true and accurate record of that Meeting and were signed by Cllr I Sapcote.

4. PUBLIC FORUM
There was no suspension of the Meeting as the two members of the public did not wish to address the Parish Council.

5. CO-OPTION OF COUNCILLORS
RESOLVED: There was one candidate for one of the vacancies who gave a short account of themselves before vacating the Meeting whilst Councillors voted.
Cllr Hobson proposed Peter Hastings for co-option. Seconded by Cllr Marsh. All in favour.
Peter Hastings signed the Declaration of Acceptance of Office and joined the Meeting.

6. FINANCE
6.1 Payments made since the Meeting held on Wednesday 16th July;

NEST	Permanent Clerk's Pension	Redacted
Unity Trust Bank	Service Charge (June)	£6.00
HMRC	Clerks' Tax & NI (July)	Redacted
Temporary Clerk	Salary (April to July)	Redacted
Wolds Edge	Room Hire	£90.00
Grasshopper Gardens	Grounds maintenance (July)	£1,106.00
Autela Payroll	Payroll Services	£126.00
Tesco Mobile	Mobile Telephone Bill	£16.99

RESOLVED: Cllr Laverack proposed approval of the above payments. Seconded by Cllr A Sapcote. All in favour.

6.2 The Temporary Clerk advised that all three of the requests for changes to the bank mandate had been completed.

7. PLANNING

25/02136/PLF Erection of two storey extension following demolition of existing garage
Bridgeholme Farm, Holme Road, Holme Upon Spalding Moor, YO43 4LY
RESOLVED: The Parish Council agreed that there were no comments to be submitted

25/01711/PLF
Mon Abri, Skiff Lane, Holme Upon Spalding Moor, East Yorkshire YO43 4AZ
The Notification of Decision had been received and was noted

25/01094/PLF
35 Back Lane, Holme Upon Spalding Moor, East Yorkshire YO43 4AP
The Notification of Decision had been received and was noted

24/02645/PLF
Dwell On The Moor, Little End, Holme Upon Spalding Moor YO43 4DS
The Notification of Decision had been received and was noted

8. VILLAGE GARDENER TASKS

RESOLVED: Cllr Laverack to liaise with the village gardener regarding current and future tasks.

9. WORKING GROUPS

- Meetings of the Playground Working Group and the HR & Policy Working Groups had been held since the Meeting in July. There were no recommendations at this time.
- The Burial Working Group recommended that the current Cemetery Rules and Regulations are observed until a revised version is introduced. All in favour.
  RESOLVED: Temporary Clerk to advise funeral directors and monumental masons
- A Meeting of the Events Working Group was proposed to discuss the Christmas event. The date and time of this Meeting is to be confirmed.

10. COMMUNITY ENGAGEMENT

The community drop-in events are still to be arranged, and additional ideas for events and online activity to increase community engagement are encouraged.

11. CHRISTMAS EVENT

RESOLVED: Cllr Laverack proposed an initial budget of £2,000 for the Christmas event. Seconded by Cllr Marsh. All in favour. (The event will be held on Friday 5th December)
The Events Working Group will come together before the next Parish Council Meeting.

12. COUNCILLORS' REPORTS

12.1 The following reports were made;

- Cllr Gupta noted a request from a resident for an overgrown area on Port Royal to be tidied. The Temporary Clerk has contacted ERYC to request these works are carried out
- Cllr Hastings raised the issue of traffic priorities at the junction of Baileywood Land and Sands Lane
- Cllr Laverack noted a loose manhole cover on Selby Road which requires securing
  ACTION: Temporary Clerk to receive what3words details and report to ERYC for repair

- Cllr Dowson noted the excellent service provided by Yorkshire Water during recent works by Northern Powergrid and suggested a letter of thanks should be sent to them Cllr Dowson also reported that the VJ Day 80 celebrations held on Friday 15th August had been a success and were well-attended
- Cllr Marsh noted that Yorkshire Water had been installing sensors in the drain system to allow for remote monitoring and the early detection of incidents

12.2 ***ACTION:*** Councillors to send any outstanding items to the Temporary Clerk who will add them to a spreadsheet which will be brought to future Meetings

13. TEMPORARY CLERK'S REPORT / CORRESPONDENCE RECEIVED

13.1 The following updates were provided by the Temporary Clerk;

- The first salary payment had been received in respect of hours worked in April, May, June and July. The increase in hours will be postponed until a later date
- A local resident has kindly offered to donate a municipal litter bin to the parish, and suggestions for a suitable location are invited
- There has been another expression of interest in one of the Parish Council vacancies and that person would be invited to the Meeting in September as they were unable to attend this Meeting due to holidays
- The locations of those salt bins which are not maintained by ERYC will be sent to the Winter Services Team for adding to the interactive map as blue squares

13.2 No other correspondence had been received, and no actions were required

14. DATE AND TIME OF NEXT MEETING

The next Meeting is planned for **Wednesday 17th September** at **7:00pm**.

15. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: Proposed by Cllr Laverack. Seconded by Cllr Hobson. All in favour.
The motion to exclude the press and public for a confidential item was carried, and the remaining member of the public left the Meeting.

16. STAFFING UPDATES

A confidential session was held to receive and discuss updates on a staffing issue.

Signed to confirm the above Minutes are a true and accurate record of this Meeting:

_____ Date: Wednesday 17th September 2025

Cllr I Sapcote, Chair of Holme on Spalding Moor Parish Council