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HOLME ON SPALDING MOOR PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF HOLME ON SPALDING MOOR PARISH COUNCIL HELD IN THE METHODIST CHURCH HALL, SELBY ROAD ON WEDNESDAY 16TH JULY 2025 AT 7:00PM

Present: Cllr I Sapcote (Chair), Cllr Dowson, Cllr Hobson, Cllr Laverack, Cllr Marsh, Cllr A Sapcote, Cllr Smith, Cllr Warner.
Andrew Buxton (Temporary Clerk).
Two members of the public.

1. APOLOGIES
Apologies had been received from Cllr Gupta and Cllr Marriage, which were noted.

2. DECLARATIONS OF INTEREST
2.1 No declarations of interest recorded
2.2 No dispensations recorded

3. APPROVAL OF MINUTES
RESOLVED: The Minutes of the Ordinary Meeting held on Wednesday 18th June were agreed to be a true and accurate record of the Meeting and were signed by Cllr I Sapcote.

4. PUBLIC FORUM
There was no suspension of the Meeting as the two members of the public did not wish to address the Parish Council.

5. FINANCE
5.1 Payments made since the Meeting on Wednesday 18th June;

NEST	Pension contribution	Redacted
ERNLLCA	Finance training	£78.00
Scribe	Accounts / Cemetery subscription	£829.44
ERNLLCA	Finance training	£36.00
Holme Castles	Bouncy castle hire	£150.00
ERNLLCA	Membership 2025-26	£986.18
Grasshopper Gardens	Grounds maintenance	£1,554.00
Unity Bank	Service charge (May)	£6.00
Grasshopper Gardens	Grounds maintenance	£646.00
Autela Payroll	Payroll Services	£144.99
TJ Tippers	Skip Hire (Cemetery Tree)	£288.00
Permanent Clerk	Clerk's Salary (June)	Redacted
HMRC	Tax & NI (June)	Redacted
A Gupta	Reimbursement (Defibrillator pads)	£74.69
HOSM Village Hall	Hire for Community Fun Day	£158.40
Tesco Mobile	Mobile Telephone Bill	£16.99

RESOLVED: Approval of the above payments was proposed by Cllr Laverack and seconded by Cllr Hobson. All in favour.

5.2 To receive updates on changes to the bank mandate
The Temporary Clerk advised that three requests were in progress to amend the bank mandate and that all of those should be complete before the next Meeting.

6. CEMETERY

To approve three Permit Requests for new memorials in the Cemetery.
RESOLVED: The three Permit Requests had been considered in advance by the Burials Working Group and were approved, albeit with two requiring minor amendments.
ACTION: Clerk to sign and return the Permits, noting the minor amendments required.

7. PLANNING

25/01094/PLF Construction of vehicular access (dropped kerb)
35 Back Lane, Holme Upon Spalding Moor, East Yorkshire YO43 4AP
RESOLVED: The Parish Council agreed that there were no comments to be submitted

25/01711/PLF Erection of two storey extensions to side and rear including Juliet balcony to rear and installation of roof lights, and erection of a detached garage (revised scheme of 25/00409/PLF)
Mon Abri, Skiff Lane, Holme Upon Spalding Moor, East Yorkshire YO43 4AZ
RESOLVED: The Parish Council agreed that there were no comments to be submitted

24/02645/PLF Change of use of land for the siting of four timber glamping pods with associated works including private drainage system, footpaths and landscaping, provision of parking areas and erection of a service hut and bin storage building (retrospective) and for the siting of four additional glamping pods with associated works
Dwell On The Moor Little End Holme Upon Spalding Moor East Yorkshire YO43 4DS
RESOLVED: The Parish Council agreed that there were no comments to be submitted

8. POLICY UPDATES

RESOLVED: Temporary Clerk to draw up a Schedule which will see the creation and annual review of a full set of policies. The Schedule will be a standing item on future agendas with a manageable number of policies to be reviewed at each Meeting.

9. ROLES & RESPONSIBILITIES

9.1 ***RESOLVED:*** It was agreed that the Parish Council should have a single point of contact with the Temporary Clerk coordinating all reports received from the community
9.2 ***RESOLVED:*** An increase in the hours for the Temporary Clerk from 10 to 15 hours per week was proposed by Cllr Laverack and seconded by Cllr A. Sapcote. All in favour

10. COMMUNITY ENGAGEMENT

The previously-suggested drop-in events are still to be arranged, and additional ideas for events and online activity to increase community engagement are welcomed.
This item will continue to be a standing Agenda item at future Meetings.

11. PLAY PARK

RESOLVED: In the short term, repairs will be carried out to play equipment which has become worn or which presents a hazard. The Playground Working Group will also research options for replacing and upgrading equipment as well as funding opportunities. A budget of £1,000 for short-term repairs was proposed by Cllr Laverack and seconded by Cllr Warner. All in favour.

12. CHRISTMAS EVENT

RESOLVED: The date for this year's event will be Friday 5th December. This item was then deferred until the next Meeting to allow the Events Working Group time to meet.

13. GRANTS & DONATIONS

To consider a request from Holme on Spalding Moor PCC for a contribution towards grass cutting in the churchyard.

RESOLVED: A quotation would be obtained from Grasshopper Gardens before responding to the PCC

14. COUNCILLORS' REPORTS

14.1 The following reports were made;

- Cllr Laverack had attended a meeting of the Village Hall Committee and reported that footage from the CCTV camera which points towards the Play Park can only be accessed if an incident has been reported to the police
- Cllr Dowson advised that VJ Day 80 will be celebrated on Friday 15th August with flags and bunting for decoration and with the beacon being lit at 9:30pm
  In addition, 76 Squadron will be holding a service and lunch on Sunday 7th September

14.2 ACTION: Temporary Clerk to add items to the Agenda for the next Meeting

15. TEMPORARY CLERK'S REPORT / CORRESPONDENCE RECEIVED

15.1 There were no updates from previous meetings and no actions were required

15.2 No other correspondence had been received, and no actions were required

16. DATE AND TIME OF NEXT MEETING

The next Meeting is planned for **Wednesday 20th August** at **7:00pm**.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Wednesday 20th August 2025

Cllr I Sapcote, Chair of Holme on Spalding Moor Parish Council