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HOLME ON SPALDING MOOR PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF HOLME ON SPALDING MOOR PARISH COUNCIL HELD IN THE METHODIST CHURCH HALL, SELBY ROAD ON WEDNESDAY 18th JUNE 2025 AT 7:00PM

Present: Cllr I Sapcote (Chair), Cllr Gupta (Vice-Chair), Cllr Dowson, Cllr Hobson, Cllr Laverack, Cllr Marriage, Cllr Marsh, Cllr A Sapcote, Cllr Smith, Cllr Warner. Andrew Buxton (Temporary Clerk).
1 member of the public.

1. **APOLOGIES**
   No apologies had been received, but the Chair informed Councillors that Cllr Chambers had tendered her resignation and that the vacancy would be formally advertised.

2. **DECLARATIONS OF INTEREST**
   2.1 No declarations of interest recorded
   2.2 No dispensations recorded

3. **APPROVAL OF MINUTES**
   RESOLVED: The Minutes of the Annual Parish Council Meeting held on Wednesday 21st May were agreed to be a true and accurate record of that Meeting and were signed by Cllr I Sapcote.
   Cllr Marsh presented a prototype of a CCTV sign for the cemetery.
   RESOLVED: Cllr Marsh to print CCTV signs with the agreed design and wording.

4. **PUBLIC FORUM**
   The member of the public addressed those present and expressed his belief that two Parish Councillors had left the route of Footpath 21 and had trespassed on private land. The two Parish Councillors contested that belief.
   The member of the public then left the Meeting.

5. **CO-OPTION OF COUNCILLORS**
   There had been no further expressions of interest from members of the public, and those who had previously expressed an interest were not in attendance.
   RESOLVED: The vacancies will continue to be advertised.

6. **CEMETERY**
   RESOLVED: Temporary Clerk to send a response to the relative advising that the Parish Council will monitor the area and with a request to contact the Parish Council again if any further instances of rabbit damage are discovered.

Initials: 

7. FINANCE

7.1 Payments made since the May Meeting;

Unity Bank	Service Charge (April)	£6.00
Zurich	Insurance Renewal	£923.72
Clerk	Clerk's Salary (May)	Redacted
Clerk	Clerk's PAYE (May)	Redacted
Tesco Mobile	Mobile Telephone Bill	£16.99

RESOLVED: Approval of the above payments was proposed by Cllr Gupta, and seconded by Cllr Marsh. All in favour.

7.2 The Internal Auditor's Report was presented by the Clerk.
The Annual Governance Statement and Accounting Statements were signed by Cllr I Sapcote and the Clerk. These will be submitted to the External Auditor.

8. PLANNING

25/01392/PLF
Strathyre, 53 Old Road, Holme on Spalding Moor, East Yorkshire YO43 4AE
Erection of single storey extension to front and installation of window to side
RESOLVED: The Parish Council agreed there were no comments to be submitted.

9. REFURBISHMENT OF WOODEN ASSETS

Men in Sheds were not in attendance at the Meeting.
RESOLVED: It was agreed that the wooden items require repair rather than replacement and the Parish Council will instead seek quotations from repair-oriented companies.

10. COMMUNITY ENGAGEMENT

A brief discussion was held, with Councillors making suggestions regarding how to better engage with the community and how best to receive comments and concerns. Regular drop-in events are to be arranged in different locations to give residents the opportunity to meet with Councillors. This item will be a standing Agenda item at future Meetings.

11. GRANTS & DONATIONS

11.1 ***RESOLVED:*** Temporary Clerk to draft a Grants & Donations policy.
11.2 ***RESOLVED:*** Due to the short-notice for this request, the Parish Council agreed to politely decline it at this time.
11.3 ***RESOLVED:*** The one-third share of the monies raised at the Community Fun Day will represent the Parish Council's contribution towards the electricity used by the Mobile Breast Screening Unit.

12. COUNCILLORS' REPORTS

- Cllr Marsh noted the issues raised on social media in relation to the Morrisons shops, and reported a problem with accessing Parish Council e-mails
  ACTION: Temporary Clerk to report the access issue to Parish Council Websites
- Cllr Warner advised that the issue with quad bike appeared to have been resolved
- Cllr Laverack had attended a meeting of the Village Hall Committee and reported that the Community Fun Day had been very well received. The date for next year's event was requested by the Village Hall Committee
- Cllr Gupta noted the recent works on Old Road by Quickline Communications and asked for the poor condition of the pavement to be reported
  ACTION: Temporary Clerk to report the issue to Quickline Communications

Initials:

13. TEMPORARY CLERK'S REPORT / CORRESPONDENCE RECEIVED

13.1 The Temporary Clerk had received a letter from the Permanent Clerk which was distributed to all Councillors. The letter was discussed under Agenda Item 16

13.2 Temporary Clerk to circulate relevant correspondence for consideration by Councillors and to add items to the Agenda for the Meeting in July

14. DATE AND TIME OF NEXT MEETING

The next Meeting is planned for **Wednesday 16th July at 7:00pm**.

15. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: Proposed by Cllr Warner. Seconded by Cllr Dowson. Agreed by all those present. The motion to exclude the press and public for a confidential item was carried.

16. STAFFING UPDATES

A confidential session was held to receive and discuss updates on a staffing issue.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Wednesday 16th July 2025

Cllr I Sapcote, Chair of Holme on Spalding Moor Parish Council